

4. APPLICATION TO THE LYTTTELTON/MT HERBERT 2009/10 DISCRETIONARY RESPONSE FUND – WHAKARAUPU CARVING CENTRE TRUST

General Manager responsible:	General Manager, Community Support DDI 941-8607
Officer responsible:	Unit Manager Community Support Unit
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PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from the Whakaraupo Carving Centre Trust to the Lyttelton/Mt Herbert Community Board from its Discretionary Response Fund.
2. The request is for \$623 towards the cost of unexpected administration and sundry expenses.
3. There is currently a balance of \$4,374 remaining in the Boards Discretionary Response Fund

EXECUTIVE SUMMARY

4. The Whakaraupo Carving Centre Trust was incorporated as a Charitable Trust in February 2009 and opened its carving centre in January 2010, at 30 Godley Quay in Lyttelton. The Carving Centre aims to train men of all cultures in the traditional art of Whakairo, Maori Carving, by supporting them in acquiring, developing and honing new skills. Further to this, the Trust wishes to ensure that the art is taught and passed on and that the patterns are retained. The wider community may benefit as the centre has potential for educating the public and as a visitor attraction.
5. The Whakaraupo Carving Centre Trust is a new operation and has identified some basic items that are required in order for the centre to operate efficiently and professionally. The Trust requires funding to purchase an office chair for the head carver, back-up capacity for their computer and sundry other items. These purchases were unforeseen, and are needed urgently.
6. The carver is currently using an old office chair, which has recently deteriorated in condition. As a good employer, the Trust needs to provide him with a suitable ergonomically designed replacement chair that meets OSH requirements.
7. In addition, the Trust has just adopted a new financial policy which includes mechanisms to protect the safety of their electrical data. This requires an external hard drive as a back up should the computer crash, and a flash drive to enable storage off-site in case of fire. This is also part of their audit requirements. Also required are clocks and sundry kitchen items for safe and hygienic food handling
8. There is no other organisation such as this operating in the South Island.

FINANCIAL IMPLICATIONS

9.

WHAKARAUPU CARVING CENTRE TRUST		
EXPENSES		Cost (incl GST)
Office chair		\$199.00
External hard drive		\$179.00
Flash drive		\$ 38.00
Clocks	5 @ \$15.99 each	\$ 79.95
Stock Pot		\$ 49.99
Tea towels	3 packets of 4 @ \$4.99	\$ 14.97
Coffee mugs	3 sets of 8 @ \$10.99	\$ 32.97
Glasses	3 sets of 6 @ \$9.99	\$ 29.97
Total Cost		\$ 623.85
Amount Requested from Community Board		\$ 623.85

10. Whakaraupo Carving Centre Trust is not seeking funding from any other source for this project.

11.

WHAKARAUPU CARVING CENTRE TRUST - PREVIOUS CCC GRANTS			Cost
2009/10	Strengthening Communities (L/M)	Carving Centre Support worker	\$6,000
2009/10	Strengthening Communities (H/F)	Carving Centre Support worker	\$1,500
2009/10	Small Projects	Office set up	\$1,582

12. The Whakaraupo Carving Centre Trust has no funds available to contribute to this project. Current funds are tagged for wages and overheads. Voluntary effort towards this project is estimated at 50 hours.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

13. Yes. The Board's discretionary funding is part of the Community Grants listed under Community Support on Page 176 and Grants on Page 184 of the 2009-19 LTCCP.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

14. There are no legal issues to be considered.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. Aligns with LTCCP and Activity Management Plans pages 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

16. Yes. Strengthening Communities page 172 (2009-19 LTCCP).

ALIGNMENT WITH STRATEGIES

17. This application meets the following Council Community Grants Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Provide community based programmes which enhance basic life skills.

Do the recommendations align with the Council's strategies?

18. Strengthening Communities Strategy

CONSULTATION FULFILMENT

19. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board agrees to grant \$574 from its 2009/10 Discretionary Response fund to the Whakaraupo Carving Centre Trust towards unexpected administration and sundry expenses.